**Day 21 - 90 days of Analytics: Excel Conditional Formatting**

In today’s video, we looked at conditional formatting in Ms Excel

The following were mentioned

-Conditional formatting makes it easy to highlight certain values or make particular cells easy to identify.

-Conditional formatting options are located under the **Hom**e menu in the in the **Styles** toolbox.

-It offers the following predefined rules

* Highlight Cell Rules
* Top/Bottom Rules
* Data Bars
* Color Scales
* Icon Sets

-It also gives us the possibility to create our own rules, clear existing rules or manage them.

-To apply any conditional formatting on a cell or range of cells, it must first be selected. Then we chose the rule and apply formatting according to our preferences.

-We can apply more than one conditional formatting rule on a cell or range of cells.

Link to the YouTube Recording: <https://www.youtube.com/watch?v=y7oEpALKWlQ>

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